

The Voice Primer

A free do-it-yourself prompt from *Your Voice, Installed*. Works with Claude, ChatGPT, Gemini, Perplexity, Copilot and other AI chat tools.

AI tools write in a default voice unless you tell them otherwise. This primer gets the AI to study your own writing and describe your style back to you as a short, reusable guide. It takes about 10 minutes.

Step 1: Gather 3 to 5 pieces you wrote

Pick writing that sounds like you on a good day: posts, emails, newsletters, a page from your site. Variety helps. Remove anything confidential and other people's personal details before you paste.

Step 2: Paste this prompt into a new chat

I'm going to give you several pieces of my own writing. Study them and write me a **Voice Guide** I can reuse when I ask you to write for me.

Describe, with short quoted examples from my writing: 1. **Rhythm**: typical sentence and paragraph length, and how I vary them. 2. **Openings and closings**: how I usually start and end a piece. 3. **Word choice**: words and phrases I use often, and how formal or casual I am. 4. **Personality**: humor, warmth, directness, confidence, and how they show up. 5. **Formatting habits**: lists, emoji, bold, line breaks, punctuation quirks. 6. **What I avoid**: words, tones, and structures that never appear in my writing.

Then write 8 to 12 clear rules ("Do / Don't") that would help another writer sound like me. Keep the whole guide under 400 words. Don't flatter me; be specific.

Here is my writing: [paste your samples here, separated by ---]

Step 3: Check the guide

Read it and fix anything that's wrong. You know your voice better than any tool. Add a line listing words you never want to see.

Step 4: Use it

- **Claude**: paste the guide at the start of a chat, or save it in a Project's instructions.
- **ChatGPT**: paste it into a Project's instructions or your custom instructions.
- **Any other AI tool** (Gemini, Perplexity, Copilot and others): paste it into the tool's custom instructions or project instructions box if it has one, or at the start of a chat.
- Then ask: *"Using my Voice Guide, write a [type of piece] about [topic]."*

Quick checklist for better drafts

- ☐ Give the AI one concrete goal per request (one post, one email).
- ☐ Tell it who the reader is.
- ☐ Ask for a shorter version than you think you need. Cutting is easier than padding.
- ☐ If a phrase sounds off, add it to your "never use" list in the guide.
- ☐ Always read the draft before you publish it.

Want it done for you?

The primer gets you a quick improvement. **Your Voice, Installed** goes further: we build a full, ready-to-install Claude Skill and ChatGPT setup from your writing, plus a portable voice guide, setups for Gemini, Perplexity and Copilot, and 3 sample pieces in your voice, delivered by email. \$39, one-time payment.

[Learn more at voiceinstalled.com](https://voiceinstalled.com)

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